



## Castle Ridge Homeowners Association

A meeting of the Board of Directors for Castle Ridge Homeowners' Association was held via email on April 23<sup>rd</sup>, 2020.

Present from the Board of Directors: Roger Proffitt (President), Dan Becker (Vice President), and Katherine Young (Secretary/Treasurer).

Homeowners present: None

### Call to Order:

The meeting was called to order at 5:00 pm by Roger Proffitt.

### Quorum:

With 3/3 board members present, a quorum was established.

### Approval Action Items:

#### Management Update

A motion was made by Roger Proffitt and seconded by Dan Becker to hire Property Professionals and Laura Brown as Association Manager and to terminate their current contract with Cheryl&Co. CAM as of April 23<sup>rd</sup>, 2020. Unanimously passed. None opposed. **PASS**

#### New Business

A motion was made by Roger Proffitt to update all accounts including: Operating, Reserve, and/or CD investment accounts to reflect Laura Brown as a signer and remove all Cheryl&Co. employees and permissions. Unanimously passed. None opposed. **PASS**

#### Adjournment

There being no further business to come before this meeting, it was motioned by Roger Proffitt to adjourn at 7:00 pm. Dan Becker seconded the motion. Meeting was adjourned.

Respectfully Submitted,

Laura K. Brown, Association Manager  
Property Professionals

**Approved**